

## Minutes of a meeting of the CITY EXECUTIVE BOARD on Tuesday 14 August 2018

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### Committee members:

Councillor Brown (Chair)

Councillor Hayes

Councillor Hollingsworth

Councillor Rowley

Councillor Simm

Councillor Upton

### Officers:

Gordon Mitchell, Chief Executive

Anita Bradley, Monitoring Officer

Anna Winship, Management Accountancy Manager

Martin Shaw, Property Services Manager

Jason Munro, Parking & Shopmobility Manager

John Mitchell, Committee and Member Services Officer

### Apologies:

Councillors Smith, Turner, Chapman and Clarkson sent apologies.

### 44. Declarations of Interest

None.

### 45. Addresses and Questions by Members of the Public

None.

### 46. Councillor Addresses on any item for decision on the Board's agenda

Councillor Henwood addressed the Board in relation to item 8 on the agenda (City Ward Boundary Review). Having met many local residents and community groups he was of the view that the proposed boundary changes would have a negative impact on residents to the east of Rymers Lane.

Over 1,500 local residents had recently fought for (and supported financially) the new nursery and community cafe located in Florence park. Many of these residents live in the area affected by the boundary proposal.

The proposed changes would result in about one third of the Florence Park area moving out of Cowley Ward and into Temple Cowley Ward.

He believed that the loss of these streets from the Cowley Ward would be divisive and adversely affect community cohesion that had taken decades to achieve.

He acknowledged the difficulty of identifying an alternative solution but proposed, on behalf of residents and local councillors, that Littlehay Road, Maidcroft Road, Clive Road, Lawrence Road, Havelock Road, Cleveland Road, Gerard Place and St Omer Road are retained within Cowley Ward and that Garsington, Napier, Phipps and St Luke's road should be assigned to the new Temple Cowley Ward. On behalf of the residents of Cowley, he respectfully requested the Board to consider this proposal.

The Chair thanked Councillor Henwood for his contribution which would be taken into account when the item 8 was discussed.

#### **47. Councillor Addresses on Neighbourhood Issues**

None.

#### **48. Items raised by Board Members**

None.

#### **49. Scrutiny Committee Reports**

No Scrutiny reports were submitted to this meeting.

#### **50. City Ward Boundary Review - Boundary Commission's initial proposals for comment**

The Electoral Registration Officer had submitted a report to brief the City Executive Board on the ward boundary review and ask it to comment on the draft ward scheme as published by the Local Government Boundary Commission for England.

The Chair briefly introduced the report. The proposal to re-name the new St Clement's Ward as Bannister was an appropriate way for the City to recognise the achievement of Sir Roger Bannister. She was minded to support the proposal put forward by Councillor Henwood in his submission to the Board.

In discussion agreed that St Luke's Road and Coleridge Close should be in the new Temple Cowley Ward and that Barton and Sandhills Ward should retain that name rather than be known by the proposed abbreviated version of Barton.

The City Executive Board resolved to:

**Propose** amendments to the new scheme of wards published by the Local Government Boundary Commission for England as follows:

1. in East Oxford, the boundaries move from north of St Mary's Road to south of it, and from the east of Bullingdon Road to the west;
2. in Headington, the boundary reverts to the City Council's original proposal so the boundary runs up the middle of Old Road. Holyoake Road simply reverts to Quarry and Risinghurst as it would not need to move to enable electoral equality reasons;
3. to amend the proposed name of St. Clement's to Bannister;

4. to retain Littlehay Road, Maidcroft Road, Clive Road, Lawrence Road, Havelock Road, Cleveland Road, Gerard Place and St Omer Road in Cowley Ward and assign Garsington, Napier, Phipps, St Luke's Road and Coleridge Close to the new Temple Cowley Ward; and
5. to retain the original name of the Barton and Sandhills Ward.

## **51. Approval to place contract Covered Market Roof works**

The Head of Housing Services had submitted a report to seek approval to place a contract in the sum of £1.3m for a rolling four year programme to replace the covered market roof coverings which have reached the end of their life. This work includes redecoration at high level and ensuring safe access for future maintenance.

The Property Services Manager spoke briefly to the report. He acknowledged the considerable cost of the contract but noted that this was a complex project which needed to be managed sensitively in a building of great importance to the City. The focus had been on value for money and not, simply, economy.

It was noted that this investment in high quality improvement and repair would give a positive message to current and future traders about the Council's recognition of the Market's importance.

The Chair drew attention to an additional recommendation which it was desirable to add to the one given in the report, that the Board should resolve to delegate to the Head of Housing Services the approval of and to have sealed the finalised contract to be entered into by the Council.

The City Executive Board resolved to:

1. **Approve** the placing of the contract to Croft Building and Conservation Ltd following the procurement of repair and refurbishment works to the Covered Market roofs in the sum of £1.3m over a four year period; and
2. **Delegate** to the Head of Housing Services the approval of and to have sealed the finalised contract to be entered into by the Council.

## **52. Court Place Farm Car Park**

The Executive Director of Sustainable City had submitted a report to implement a coherent parking policy at the Court Place Farm car park.

Councillor Hollingsworth introduced the report which was the culmination of extensive and sometimes difficult discussions with interested parties. The principal objective of

this long overdue scheme was to address the free use of the site by commuters seeking to avoid payment at other sites. The introduction of a tariff may, as the report noted, encourage commuters to consider more sustainable methods of transport.

The Chair drew attention to an additional recommendation which it was desirable to add to the ones given in the report, that the Board should resolve to delegate to the Executive Director of Sustainable City the consideration of any consultation responses in consultation with the Portfolio holder for Planning and Transport and to take any steps necessary to confirm the parking order.

The City Executive Board resolved to:

1. **Introduce** a pay & display parking scheme at Court Place Farm car park;
2. **Add** Court Place Farm car park to the existing Parks Traffic Order;
3. **Agree** that the level of penalty charges is kept in accordance with all other City Council operated car parks;
4. **Agree** the tariff level at the car park; and
5. **Delegate** to the Executive Director of Sustainable City the consideration of any consultation responses in consultation with the Portfolio holder for Planning and Transport and to take any steps necessary to confirm the parking order.

### **53. Appointment of an Oxford City Council representative to the Oxfordshire Association of Local Councils**

The Head of Law and Governance had submitted a report to include the Oxfordshire Association of Local Councils on the list of Oxford City Council Outside Bodies and to appoint a representative for the 2018/19 Council Year; and to note changes in representation to three other organisations.

The City Executive Board resolved to:

1. **Agree** to include the Oxfordshire Association of Local Councils on the list of Oxford City Council Outside Bodies;
2. **Appoint** Councillor Tanner as the Oxford City Council representative to the Oxfordshire Association of Local Councils for the 2018/19 Council Year;
3. **Note** the appointment of Councillor Howlett as the Oxford City Council representative on the City of Oxford Charity;
4. **Note** the appointment of Councillor Curran as the Oxford City Council representative on the Donnington Community Centre Association; and
5. **Note** the appointment of Councillor Garden as the Oxford City Council representative on the Headington Parish Charity.

### **54. Minutes**

The City Executive Board resolved to **approve** the minutes of the meeting held on 11 July 2018 as a true and accurate record.

## **55. Dates of Future Meetings**

Meetings are scheduled for the following dates:

18 September 2018  
16 October 2018  
14 November 2018  
18 December 2018

All meetings start at 5pm.

## **56. Matters Exempt from Publication**

No matters were considered in confidential session.

**The meeting started at 5.00 pm and ended at 5.30 pm**

**Chair .....**

**Date: Tuesday 18 September 2018**

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